

Lamphey Primary School



Ysgol Gynradd Llandyfai

Annual Report to Parents

November 2020



Annual Report 2020

Since preparing this report we have suffered the tragic loss of Mrs. Williams who has been a much-loved member of the school community for many years.

We are all deeply affected by Mrs. Williams' death but have tried, for the children's sakes, to keep the school days as normal as possible. Opportunities have been provided for children to talk about Mrs. Williams if they wished. Trained support staff and counsellors have helped to support us through this difficult time.

As a school community, I am sure that you will wish to join me, the staff and the Governing Body in offering our sincere sympathy, support and condolences to Mrs. Williams' family.

Dear parent/carer,

This has been a challenging year for everyone in many ways. There has been uncertainty, worry and confusion for many months now.

As Chair of Governors I have been very impressed with the way that Mr. Thomas and the staff have worked so hard to keep in contact with the pupils and their families and to provide education and support through extremely difficult situations.

It has also been heartening to see the ways that the parents involved with our school have been so supportive of the children, the school and each other. The collection of painted stones placed outside the school during the early days of 'lockdown' seems to sum up the feelings involved.

As governors we have been unable to meet and undertake our usual functions in person in the school building. We have still held our committee and full Governing Body meetings, making use of the available technology. We have had a few interesting moments in trying to get everyone involved but we are all trying our best to maintain close contact with the school and to help in whatever way we can.

Responding to the additional challenges created by the virus has meant a focus on COVID safety, wellbeing of children and staff and maintaining as much of a normal atmosphere as possible in school. This has not meant that the school has lost its focus on the introduction of the planned new curriculum and on meeting the targets that we have set in the School Development Plan. The school will continue to work hard at maintaining the high standards that were reflected in the last Estyn inspection and the Green categorisation that we hold.

With your continued support we will get through these difficult times and your children will continue to have a stimulating and enjoyable education at Lamphey.

Once again, my thanks to all of the staff, the Governing Body and to the parents and families of all of the children at our school.

Yours Sincerely,

Mike Ridout, Chair of Governors.

GENERAL INFORMATION

Chairman of Governors Mr M Ridout
c/o Lamphey Primary School
Lamphey
PEMBROKE
Pembrokeshire
SA71 5NW

Clerk to the Governors Mr S Richards-Downes
Director for Children and Schools
Pembrokeshire County Council
County Hall
HAVERFORDWEST
Pembrokeshire
SA61 1TP

The full list of Governors is as follows:

NAME	STATUS	TERM OF OFFICE EXPIRES	APPOINTED BY
Mr M Ridout	Community	May 2021	Lamphey School Governing Body
Mr N Vince	Additional Community	September 2022	Lamphey Community Council
Mr J Lewis MBE	Community	March 2022	Lamphey School Governing Body
Mrs P Parkhurst	Community	June 2022	Lamphey School Governing Body
Mr S Thomas	Headteacher		Lamphey School Governing Body
Mrs S Rees	Local Authority	March 2022	Pembrokeshire County Council
Mrs K Phillips	Local Authority	March 2023	Pembrokeshire County Council
Mr C Collins	Local Authority	May 2022	Pembrokeshire County Council
Mr H John	Parent	November 2022	Parents of Lamphey School
VACANCY	Parent		Parents of Lamphey School
Mrs R Evans	Parent	June 2020	Parents of Lamphey School
VACANCY	Parent		Parents of Lamphey School
Mrs S Roblin	Staff Representative Teacher Representative	June 2021	Staff of Lamphey School Staff of Lamphey School

Chairman 2019/2020 Mr M Ridout
Vice-Chairman 2019/2020 Mr J Lewis MBE

We would like to thank both Mrs J Colley and Mr D Thompson (retiring Governors) for their hard work and support over many years. We would also like to welcome Mr Vince and Mrs Phillips to the Governing Body

Teaching Staff (current)

Headteacher	Mr S Thomas
Deputy Headteacher	Mrs M Thomas
Teacher	Miss C Pegg
Teacher	Mr R Price
Teacher	Mrs D Jones
Teacher	Mrs H Guymer
Teacher	Miss A-M Lewis
Teacher	Mrs S Meiring
Teacher	Mrs A McGilloway
Nursery Co-ordinator/PPA	Miss E Alborn

School Administrator Mrs S Roblin

ELSA/Additional Support Mrs R Williams

Learning Support Assistants
 Mrs M Eddison
 Mrs L Williams
 Mrs C Butland
 Mrs D Cook
 Miss B Power
 Miss K Arnold
 Miss L Elliott-James
 Mrs R Bevans-Turner
 Mrs M Bowmer
 Mrs A Russell
 Mrs M Llewellyn

Canteen Staff

Cook in Charge Mrs A Howells
 Catering Assistant Mrs O Palmer

Auxiliary Staff

Caretaker Miss K Berridge

Clerical Assistant for School Meals Mrs D Cook

Road Crossing Patrol Miss L Elliott-James

Lunchtime Supervisors
 Mrs R Smith
 Mrs S Evans
 Mrs D Cook
 Miss L Elliott-James
 Miss A Power

School Cleaners
 Miss K Berridge
 Mrs M Bowmer

As a result of Resolutions from the last AGPM

There were no resolutions made at the AGPM, held October 2012. There were no meetings held in subsequent years. Parents have the right to request a meeting by writing directly to the Governing Body (see appendix).

Arrangements for the Election of Governors

There are currently two parent Governor vacancies at the time of writing. Letters inviting applications were sent by the school earlier this term.

Summary of Changes to the School Prospectus

Updates to staff and Governor lists, extra-curricular clubs in the current climate, term dates and several other small changes.

Financial Details

Full Financial Statement for the School

The funding for the school from April 2019 was £772,923 in total, and from April 2020 was £787,731. The finance was closely monitored throughout the year.

Total Funding for year	£787,731
Regional Consortia School Improvement Grant (RCSIG)	£6,520
Surplus brought forward to 2019/2020	£38,177

Details of Any Gifts to the School

No gifts received during this financial year.

Details of Travelling and Expenses to Governors

No claims have been made by the Governors.

School Data

Numbers on Roll

As at PLASC, January 2020

Class	Number of pupils	Full-Time Equivalent (FTE)
Year 6	26	26
Year 5	27	27
Year 4	27	27
Year 3	22	22
Year 2	29	29
Year 1	27	27
Reception	30	30
Full-Time Nursery	6	6
Part-Time Nursery	21	10.5

	Part time	Full Time	FTE
April 2021 (predicted)	20	202	212
January 2021 (predicted)	22	198	209
September 2020	23	190	201.5
April 2020*	23	200	211.5
January 2020	21	194	204.5
September 2019	19	189	198.5

*For April 2020 we accepted the children who were due to have been admitted to the school, however due to Covid they could not physically attend school until September 2020.

Lamphey Primary School continues to attract pupils and parents from a wide area. This reflects our reputation and success throughout Pembrokeshire.

School Inspection 2018

Following our school inspection in January 2018, the full Estyn report was published online in March of that year. The Governing Body was very pleased with the report.

The report's summary is as follows:

Lamphey Primary School is a welcoming and caring community. It provides an imaginative range of exciting learning experiences that motivate pupils to achieve well. As a result, nearly all pupils show positive attitudes towards their learning and behave responsibly. The school values the opinions of pupils and parents highly. Leaders take good account of their views when making decisions and this fosters a strong collective commitment to developing the school for the benefit of all.

Teaching is of a consistently high standard across the school. All staff have valuable opportunities to engage in focused professional development activity. This has a very positive impact on the skills and confidence of staff and is instrumental in securing improvement in the standards the pupils achieve. For example, the skilful teaching of creative writing contributes strongly to the very good progress many pupils make as their move through the school.

The school is very well led. Leaders have a clear and accurate understanding of the school's strengths and areas for improvement. They lead change successfully and ensure that staff work together very effectively as a team. Governors contribute purposefully to setting the school's strategic direction and support its work well.

We were proud to have gained judgements of 'good' in three of the five inspection areas, with the other two being rated as 'excellent'. Particular strengths were seen to be 'Teaching and learning experiences' and 'Leadership and management'. Greater detail is provided within the report, found online at <https://www.estyn.gov.wales/provider/6682222> and on our website at www.lampheyschool.co.uk. Those who are unable to access the internet are welcome to ask at school for a hard copy.

School Development Plan (SDP)

The Governing Body is required annually to consider and adopt a School Development Plan compiled by members of staff. This highlights key focus areas for school improvement. Regular updates are given to the Governing Body through the Headteacher's Report at Governor's meetings and in further details at Governor Curriculum & Standards Committee meetings termly. Development areas highlighted in these plans could include aspects such as learning and teaching, classroom strategies, whole-school attainment levels, additional learning needs, leadership, professional development, safeguarding, links with other school, community, resources and premises.

Some of the target areas for school improvement last year were as follows, through much of this work was curtailed due to the close of schools:

- Improve standards of pupils' Welsh skills throughout the school, in particular in Key Stage 2 – The school worked towards, and attained, the Siartr Iaith Cymraeg Bronze Award.
- Raise overall level of attendance – the school continues to monitor attendance and regular meetings are held with the Pupil Welfare Officer.
- To improve pupils' mathematical reasoning across both Key Stages.
- To embed the four purposes of the New Curriculum and start to implement the 6 areas of learning with a focus on Expressive Arts and Health & Wellbeing in medium- and short-term planning.
- To improve creative writing across both Key Stages.

The key areas for development in 2020/2021 are as follows:

- Covid-19 – Support the health and wellbeing of all stakeholders within the school community.
- Improve standards of pupils' Welsh skills throughout the school, in particular in Key Stage 2.
- To focus and prioritise the application of Key Skills across the curriculum.
- To embed blended learning to ensure the delivery of the New Curriculum for Wales with a specific focus on ICT/DCF.

Target Setting – Three Year Plan

Attainment targets are set annually for all pupils. These are the goals that teachers hope pupils will achieve at the end of the Foundation Phase and Key Stage 2. The targets set are always realistic but challenging, and take into account not only the academic ability but also the application and attitude of pupils to their work.

Unfortunately, due to the COVID pandemic all statutory assessments were suspended during the last academic year. The school was not asked to report against the targets initially set for Year 2 and Year 6 pupils, as they had spent so long away from school. Similarly, the requirement to set pupil targets and to report performance against these targets has been suspended at a national level for the academic year 2020/2021.

Additional Learning Needs and Equality

All staff worked hard to ensure that all children can access the curriculum alongside their peers. Careful differentiation and deployment of support staff at Lamphey Primary ensures that we cater for the unique qualities and individual needs of all our pupils.

Information relating to the ALN Register – Jan 2020 (PLASC data):

SCHOOL ACTION	SCHOOL ACTION PLUS	STATEMENT
3	6	3

Total number of pupils in ALN Register (Jan 20) 12 = 5.6% (215 on roll)

We strive to ensure that children with disabilities and disabled users of our school can play as full and active a part in all aspects of school life as possible. The school building is fully accessible to wheelchair users, with unhindered access to all areas, including the playground. Resources and provision are reviewed to maximise the inclusion of children and users of the school.

Two disabled toilets are situated in different parts of the school and are fully accessible to children and visitors. All toilet facilities are cleaned and maintained on a daily basis.

Our Equality Plan is available in the school website. This is reviewed annually by our Governors and members staff, as is our Accessibility Plan. **If you have any suggestions or comments regarding our efforts for equality of provision we would be delighted to hear them. Please contact the Headteacher.**

Curriculum

The delivery of the curriculum is broadly organised into two phases at the school: Foundation Phase (Nursery, Reception, Years 1 and 2) and Key Stage 2 (Years 3, 4, 5 and 6).

The school maintains an Additional Needs Register for children we have identified as needing additional support. This register organises pupils with additional needs as School Action, School Action Plus or Statemented. Parents of children in this register will be informed and invited to regular reviews to discuss their child's progress. This register may include children who are very able, or those who may be struggling at a specific moment in time. A supplementary Basic Skills Register lists children who do not have specific Additional Learning Needs (ALN) but who may be under-achieving or in need of extra support in the form of catch-up programmes to achieve the typical standards expected of children of their age.

Second-Language Welsh

We value the importance of an early introduction to Welsh as a second language and aim to support all of our children to attain high standards of oral and written Welsh by the time they leave us at the end of Year 6. Each class teacher delivers short language sessions to develop Welsh as a second language on a daily basis. During the last academic year we continued to focus on improving the delivery of Welsh as a second-language in class sessions, using the new resources provided within the local authority scheme.

School Meals and Healthy Eating

We are lucky to have daily hot meals cooked on-site by our brilliant cooks, Mrs Howells and Mrs Palmer, using fresh ingredients wherever possible. These are controlled by the local authority catering department, in accordance with their guidelines for a healthy and balanced diet. Please enquire at the school or with the Local Authority for more information about their seasonal menus, and for allergy information. We have a policy to encourage healthy snacks at breaktimes (e.g. fruit), as well as water only in bottles that can be accessed during class lessons. Though we do not control what is placed in lunchboxes for children to take sandwiches, we strongly encourage parents to provide a balanced meal for their children and discourage a lunchbox filled with lots of unhealthy food. The effect of high levels of sugar on the pupils' concentration and behaviour is noticeable during the school day.

Attendance

	Actual %
Spring 2020	94.70
Autumn 2019	94.95

Governors, parents and the Headteacher need to work together to ensure that school attendance is as high as is reasonably possible. This year there is not a statutory requirement to set a target for attendance at a whole-school level, but we continue to be expected to work closely with parents to maximise the attendance of every child, whilst supporting the wellbeing of all connected with the school at this time.

All absences should be reported to the school via telephone, email (admin.lamphey@pembrokeshire.gov.uk) or using MySchoolApp. It will be our on-going policy to contact home if children are not in school after the register has closed in the morning. This is primarily to ensure the safety of our children; something I am sure you would all welcome. Most parents contact us by 9am to inform the school of an illness or absence on that day. We thank you for this. I also thank you for ensuring that your children are in school on time each morning. Children who arrive late or whose absence is unexplained will be given an unauthorised mark on the register. As you all know, we are collecting and recording information relating to COVID symptoms and testing carefully at present and we thank you sincerely for your support and openness since September.

Due to Covid-19 Pembrokeshire County Council are currently not authorising Penalty Notices for children whose attendance drops below 90% due to unauthorised absences and holidays. The school will continue to request information on pupils' absences, and where deemed necessary will request that a Pupil Welfare Officer or a member of staff visit the home.

School Council and Ambassadors

We would like to thank the School Council and School Ambassadors for their hard work over the past year. This group of pupils have met with the Governing Body regularly during the year while the Ambassadors had the opportunity to attend the Student Voice Conference, where they were able to discuss the Rights of the Child and the impact that they have had on Lamphey School. The children who were involved in this were:

Name	Class	School Council/Ambassador
Aria Evans	6	School Ambassador
Amelia de Graaf	6	School Ambassador

Staff Training and Continued Professional Development

We have a dedicated staff at Lamphey Primary School who are committed to Continuous Professional Development (CPD). Our extensive training programme is planned carefully to ensure consistent school improvements in line with our School Improvement Plan and professional development of all staff members. All staff undergo an annual appraisal known as Performance Management. This process results in professional objectives set for all staff for the following year.

School, Staff and Pupils' Successes and Special Events

Lamphey Primary School is a very busy and exciting place. We have a natural 'have-a-go' ethos and are represented in many sporting, musical and art events and competitions. Unfortunately due to the Covid-19 pandemic there has been less community or sport involvement.

The children really enjoy competing and are very proud to represent Lamphey Primary School.

Music and Drama
The children performed on stage in their class Christmas Concerts. The classes entertained parents, family and friends with a variety of themes.
Year 6 performed at the Pembroke Castle Christmas Fayre. All of the children represented the school well. The Choir were also invited to perform at Valero Refinery on two occasions.
The whole school celebrated St Davids Day with a very up-beat and enthusiastic Eisteddfod.
One pupil competed in the Valero Primary Music Festival in Haverfordwest. Sophie participated in the Brass competition and attained second place. Well done Sophie!
Sport and Physical Education
A netball team represented the school in the Tenby round of the Urdd Netball tournament. This team also represented the school in the Pembroke Family Netball Tournament. They had success in both tournaments.
Teams from each junior class participated in a tag-rugby festival held at Pembroke Dock Harlequins. All of the children represented the school well and had a lovely day.
The Swansea Community Trust invited a football team from Lamphey to participate in a football festival being held in Ysgol Caer Elen. The team competed well and were a credit to the school.
A group of swimmers participated in the Pembrokeshire Urdd Swimming Gala in Haverfordwest. Both the lower and upper junior girls' relay teams won this round and progressed to the National final in Cardiff. All of the girls represented the school well in Cardiff.

Teams of runners from each year group participated in the Pembroke Family Cross Country competition. All of the children ran well with some of the children going on to represent the school and the County competition.

Other Successes and Special Events

The School Ambassadors and members of the School Council represented the school in laying a wreath at Carew Cenotaph on Remembrance Day.

The children from Year 6 attended the Crucial Crew event in Haverfordwest. This showcased the emergency services and the importance they have within the community.

Terms, Dates and Sessions

Term	Begin	Half Term		End	Number of School Days
		Begin	End		
Autumn 2020	Tue 1 st Sept 2020	Mon 19 th Oct 2020	Fri 30 th Oct 2020	Fri 18 th Dec 2020	68
Spring 2021	Mon 4 th Jan 2021	Mon 15 th Feb 2021	Fri 19 th Feb 2021	Fri 26 th Mar 2021	55
Summer 2021	Mon 12 th Apr 2021	Mon 31 st May 2021	Fri 4 th June 2021	Tue 20 th Jul 2021	65
Plus directed teachers' closure days Tuesday 1 st Sept 2020 and Monday 12 th April 2021					2
TOTAL					190

Conclusion

The Governing Body of Lamphey Primary School would like to thank the pupils, staff, parents and members of the Lamphey Community for their support and valuable contributions throughout the year to help create such a busy, thriving and successful school. The children will always be our complete focus, they are our greatest pride.

'Children First'

Thank you for taking the time to read this annual report. If you would like a Welsh version please contact the School Office and this can be arranged.

Glossary of Terms

SDP	School Development Plan
LA	Local Authority
PLCs	Professional Learning Communities
LSA	Learning Support Assistant
MAT	More Able and Talented
SMT	Senior Management Team
FSM	Free School Meals
ALNCo	Additional Learning Needs Co-ordinator
PDG	Pupil Development Grant
DCF	Digital Competency Framework
CCAT	Child Care Assessment Team
TAF	Team Around the Family

Dear Parents,

Re: Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils/ 30 registered pupils (whichever is lower) will need to sign the petition. I can provide guidance, if requested, on how a paper or electronic petition can be raised. Please do not start a petition without receiving this guidance.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils.

Any petition requesting a meeting with this school's governing body should be sent to the Chair of the Governing Body at the school's address.

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetingsstatutory-guidance/?lang=en>