

Lamphey Primary School



Ysgol Gynradd Llandyfai

Annual Report to Parents

November 2023



Annual Report 2022

Dear parent/carer,

Welcome to the Lamphey Primary School Annual Report to Parents

On behalf of the Governing Body I would like to thank the parents and families of pupils at Lamphey Primary for their support through some challenging times.

Just over two years ago we went through the consultation process regarding the introduction of the Asymmetric Week. As a Governing Body (GB) we had reservations about this. The deciding factor for us was the additional training time that would be provided, especially in light of the introduction of the new Curriculum for Wales. We then had a majority of parents backing the move. We agreed to it with the proviso that it would be reviewed in two years.

A survey of parents recently resulted in a significant majority in favour of the retention of the Asymmetric Week. This was taken to the full GB meeting in November for ratification when we considered the survey results alongside issues such as any impact the asymmetric week has had on attendance on Fridays and the outcome of the additional training that has taken place.

There have also been changes forced on us by budgetary issues which resulted in us losing several much-valued members of staff. Other equally important members of staff have moved on to other positions. Again, we have been very grateful for the support and understanding of parents as was demonstrated at the open meeting in the summer term. None of this is taken for granted. Your continuing support is much appreciated.

Another vital element of support that we have is from the Friends of Lamphey School (FOLS). They give freely of their own time, arrange social events and raise funds to be used for the benefit of the pupils. This is also highly valued.

The new curriculum has been embedded and continues to be developed, the new class structures are in place and the new school year is well under way. As a Governing Body we look forward to working with the staff, families and pupils to ensure the continued success of Lamphey Primary.

Diolch o galon i bawb am eich cymorth parhaol.

Thank you all for your continuing support.

Mike Ridout

Cadeirydd / Chair

GENERAL INFORMATION

Chairman of Governors Mr M Ridout
c/o Lamphey Primary School
Lamphey
PEMBROKE
Pembrokeshire
SA71 5NW

Clerk to the Governors Mr S Richards-Downes
Director for Children and Schools
Pembrokeshire County Council
County Hall
HAVERFORDWEST
Pembrokeshire
SA61 1TP

The full list of Governors is as follows:

| NAME | STATUS | TERM OF OFFICE EXPIRES | APPOINTED BY |
|-----------------|------------------------|-----------------------------------|----------------------------------|
| Mr M Ridout | Community | May 2025 | Lamphey School Governing Body |
| Mr N Vince | Local Authority | September 2025 | Pembrokeshire County Council |
| Mr L Scourfield | Community | | Lamphey Community Council |
| Mrs P Parkhurst | Community | June 2025 | Lamphey School Governing Body |
| Mr S Thomas | Headteacher | On-going | Lamphey School Governing Body |
| Mrs S Rees | Local Authority | March 2025 | Pembrokeshire County Council |
| Mrs K Phillips | Local Authority | March 2026 | Pembrokeshire County Council |
| Mrs D Vince | Parent | | Parents of Lamphey School |
| Mrs L Byers | Parent | | Parents of Lamphey School |
| Mrs C Jackson | Parent | | Parents of Lamphey School |
| Mr M Vines | Parent | | Parents of Lamphey School |
| Mrs A Wardell | Parent | December 2024 | Parents of Lamphey School |
| Mrs S Roblin | Staff Representative | June 2025 | Staff of Lamphey School |
| Mrs L Williams | Teacher Representative | | Staff of Lamphey School |

Chairman 2022/2023 Mr M Ridout
Vice-Chairman 2022/2023 Mr N Vince

Teaching Staff (current)

| | |
|--------------------------|------------------|
| Headteacher | Mr S Thomas |
| Assistant Headteacher | Miss C Pegg |
| Teacher | Mr R Price |
| Teacher | Mrs D Jones |
| Teacher | Miss A-M Lewis |
| Teacher | Mrs S Meiring |
| Teacher | Mrs L Williams |
| Teacher | Mrs A McGilloway |
| Nursery Co-ordinator/PPA | Miss E Alborn |

| | |
|----------------------|--------------|
| School Administrator | Mrs S Roblin |
|----------------------|--------------|

| | |
|-------------------------|---------------|
| ELSA/Additional Support | Mrs C Butland |
|-------------------------|---------------|

| | |
|-----------------------------|----------------------|
| Learning Support Assistants | Mrs M Eddison |
| | Mrs C Badham |
| | Miss L Elliott-James |
| | Mrs R Bevans-Turner |
| | Mrs M Bowmer |
| | Miss A Power |

Canteen Staff

| | |
|--------------------|---------------|
| Cook in Charge | Mrs A Howells |
| Catering Assistant | Mrs O Palmer |
| | Mrs M Pullin |
| | Mrs E White |

Auxiliary Staff

| | |
|-----------|-----------------|
| Caretaker | Miss K Berridge |
|-----------|-----------------|

| | |
|----------------------|----------------------|
| Road Crossing Patrol | Miss L Elliott-James |
|----------------------|----------------------|

| | |
|-----------------------|----------------------------|
| Lunchtime Supervisors | Miss A Power |
| | Mrs C Bradley |
| | Mrs C Badham/Mrs M Eddison |
| | Miss L Elliott-James |

| | |
|-----------------|-----------------|
| School Cleaners | Miss K Berridge |
| | Mrs M Bowmer |

Staffing Changes

Last year we said farewell to some outstanding school practitioners, including Mrs M Thomas, Mrs R Williams, Mrs D Cook, Mrs L Williams and Mrs S James. We have wished them all the very best for the future.

As a result of Resolutions from the last AGPM

There were no resolutions made at the AGPM, held October 2012. There were no meetings held in subsequent years. Parents have the right to request a meeting by writing directly to the Governing Body (see appendix).

Arrangements for the Election of Governors

There are currently no vacancies for Parent Governors.

Summary of Changes to the School Prospectus

The school prospectus has been reviewed and updated in line with statutory requirements of reporting to parents. A copy of this will be found on the new school website, which hopes to be finalised and going live in October half term.

Financial Details

Full Financial Statement for the School

The funding for the school from April 2022 was £795,467 in total, and from April 2023 was £825,879. The finance was closely monitored throughout the year.

| | |
|--|-----------------|
| Total Funding for year | £825,879 |
| Regional Consortia School Improvement Grant (RCSIG) | £12,903 |
| Pupil Development Grant | £11,118 |
| Surplus brought forward to 2023/2024 | £27,715 |

Details of Any Gifts to the School

No gifts have been received by the school.

Details of Travelling and Expenses to Governors

No claims have been made by the Governors.

School Data

Numbers on Roll

As at PLASC, January 2023

| Class | Number of pupils | Full-Time Equivalent (FTE) |
|--------------------------|-------------------------|-----------------------------------|
| Year 6 | 23 | 23 |
| Year 5 | 24 | 24 |
| Year 4 | 28 | 28 |
| Year 3 | 28 | 28 |
| Year 2 | 24 | 24 |
| Year 1 | 26 | 26 |
| Reception | 24 | 24 |
| Full-Time Nursery | 7 | 7 |
| Part-Time Nursery | 17 | 8.5 |

| | Part time | Full Time | FTE |
|--------------------------|------------------|------------------|------------|
| April 2024 (predicted) | 10 | 187 | 192 |
| January 2024 (predicted) | 16 | 175 | 183 |
| September 2023 | 21 | 166 | 176.5 |
| April 2023 | 20 | 188 | 198 |
| January 2023 | 17 | 184 | 192.5 |
| September 2022 | 24 | 172 | 184 |

Lamphey Primary School continues to attract pupils and parents from a wide area. This reflects our reputation and success throughout Pembrokeshire.

School Inspection 2018

Following our school inspection in January 2018, the full Estyn report was published online in March of that year. The Governing Body was very pleased with the report.

The report's summary is as follows:

Lamphey Primary School is a welcoming and caring community. It provides an imaginative range of exciting learning experiences that motivate pupils to achieve well. As a result, nearly all pupils show positive attitudes towards their learning and behave responsibly. The school values the opinions of pupils and parents highly. Leaders take good account of their views when making decisions and this fosters a strong collective commitment to developing the school for the benefit of all.

Teaching is of a consistently high standard across the school. All staff have valuable opportunities to engage in focused professional development activity. This has a very positive impact on the skills and confidence of staff and is instrumental in securing improvement in the standards the pupils achieve. For example, the skilful teaching of creative writing contributes strongly to the very good progress many pupils make as they move through the school.

The school is very well led. Leaders have a clear and accurate understanding of the school's strengths and areas for improvement. They lead change successfully and ensure that staff work together very effectively as a team. Governors contribute purposefully to setting the school's strategic direction and support its work well.

We were proud to have gained judgements of 'good' in three of the five inspection areas, with the other two being rated as 'excellent'. Particular strengths were seen to be 'Teaching and learning experiences' and 'Leadership and management'. Greater detail is provided within the report, found online at <https://www.estyn.gov.wales/provider/6682222> and on our website at www.lampheyschool.co.uk. Those who are unable to access the internet are welcome to ask at school for a hard copy.

School Development Plan (SDP)

The Governing Body is required annually to consider and adopt a School Development Plan compiled by members of staff. This highlights key focus areas for school improvement. Regular updates are given to the Governing Body through the Headteacher's Report at Governor's meetings and in further details at Governor Curriculum & Standards Committee meetings termly. Development areas highlighted in these plans could include aspects such as learning and teaching, classroom strategies, whole-school attainment levels, additional learning needs, leadership, professional development, safeguarding, links with other school, community, resources and premises.

The target areas for school improvement last year were as follows:

- Raise standards of Oracy and Welsh across the school and introduce an international foreign language (French) to all learners.
- Design, develop and implement the curriculum in Relationship and Sexuality Education (RSE) and Religion, Values and Ethics (RVE) tailored to the needs and understanding of the pupils of Lamphey Primary School.
- Assessment for learning and Assessing Learning is used to improve learner effectiveness, including pupils' independent and metacognitive learning skills. Whole school focus on assessing learning within the Curriculum for Wales.

The key areas for development in 2023/2024 are as follows:

| | |
|--------------------|---|
| 1a | Develop a shared understanding of learner progress and what it looks like over time. |
| 1b | Establish a robust system to monitor pupil progress against expected/predicted outcomes. |
| 2 | Raise standards of Oracy and Welsh across the school and develop the implementation and delivery of an international foreign language (French) to all learners |
| 3 | Further develop systems that allow the Governors to fulfil the 'challenge' element of their role. |
| 4 | Work alongside the Pembroke Cluster of Schools to develop a Social Action Project, where pupils from each school make a positive difference to others or the environment. |
| Pupil Voice | To work alongside staff, parents/carers and the Governing Body to develop a dynamic Homework Policy to support the Curriculum for Wales (C4W) |

Buildings

Works Carried Out During 2022/2023

The main work undertaken during 2022/23 was the replacement of the carpet in the main school corridor and foyer area with non-slip safety flooring. We have also replaced the carpet in Dosbarth Amroth. The Governing Body undertake a termly inspection of the school and grounds to monitor and maintain safety standards and quality of the buildings.

Toileting Provision

Within the main school building there are separate toilets available for infants and juniors, separated into boys and girls, plus a unisex/disabled toilet. The junior boys' toilet ventilation has recently been improved. There is boys' and girls' toilets in the demountable unit plus a unisex/disabled toilet available alongside them. There are separate toilets for staff (ladies and gentlemen). These are all cleaned nightly.

Additional Learning Needs and Equality

All staff worked hard to ensure that all children can access the curriculum alongside their peers. Careful differentiation and deployment of support staff at Lamphey Primary ensures that we cater for the unique qualities and individual needs of all our pupils.

Information relating to the ALN Register – February 2023 (PLASC data):

| SCHOOL ACTION | SCHOOL ACTION PLUS | STATEMENT |
|----------------------|---------------------------|------------------|
| 27 | 12 | 2 |

Total number of pupils on ALN Register (February 23) 41 = 20.4% (201 on roll)

We strive to ensure that children with disabilities and disabled users of our school can play as full and active a part in all aspects of school life as possible. The school building is fully accessible to wheelchair users, with unhindered access to all areas, including the playground. Resources and provision are reviewed to maximise the inclusion of children and users of the school.

Our Equality Plan is available in the school website. This is reviewed annually by our Governors and members staff, as is our Accessibility Plan. **If you have any suggestions or comments regarding our efforts for equality of provision, we would be delighted to hear them. Please contact the Headteacher.**

Curriculum

The curriculum at Lamphey Primary School is now embedded across the school. The curriculum summary can be viewed on our webpage, at

<https://www.lampheyschool.co.uk/wp-content/uploads/2023/05/Lamphey-Primary-School-Curriculum.pdf>

Each term a topic overview is sent home to all pupils so that there is a clear understanding of what will be taught during this period by parents/carers.

VISION STATEMENT

To provide a happy and fun learning environment, where curiosity and creativity are around every corner, welcoming the new and embracing the world beyond the classroom.

A school where all children come first and where spirits are encouraged to be strong, ambitious and heard.

We promote resilience from head to toe in readiness for the future, where we walk in others' shoes to be kind citizens of the world.

This is proudly displayed at the front of the school.

Second-Language Welsh

We value the importance of an early introduction to Welsh as a second language and aim to support all of our children to attain high standards of oral and written Welsh by the time they leave us at the end of Year 6. Each class teacher delivers short language sessions to develop Welsh as a second language on a daily basis. During the last academic year we continued to focus on improving the delivery of Welsh as a second-language in class sessions, using the new resources provided within the local authority scheme.

School Meals and Healthy Eating

We are lucky to have daily hot meals cooked on-site by our brilliant cooks, Mrs Howells and Mrs Pullin, using fresh ingredients wherever possible. These are controlled by the local authority catering department, in accordance with their guidelines for a healthy and balanced diet. Please enquire at the school or with the Local Authority for more information about their seasonal menus, and for allergy information. We have a policy to encourage healthy snacks at breaktimes (e.g. fruit), as well as water only in bottles that can be accessed during class lessons. Though we do not control what is placed in lunchboxes for children who take sandwiches, we strongly encourage parents to provide a balanced meal for their children and discourage a lunchbox filled with lots of unhealthy food. The effect of high levels of sugar on the pupils' concentration and behaviour is noticeable during the school day.

Attendance

| | Actual % |
|-------------|-----------------|
| Summer 2023 | 93.2 |
| Spring 2023 | 92.6 |
| Autumn 2022 | 89.6 |

Governors, parents and the Headteacher need to work together to ensure that school attendance is as high as is reasonably possible. The school has set a target of 95% for the coming year. We continue to work closely with parents and the Local Authority to maximise the attendance of every child, whilst supporting the wellbeing of all connected with the school at all times.

We are pleased to inform you all that at the time of writing, the attendance is standing at 94.7%.

All absences should be reported to the school via telephone, email (admin.lamphey@pembrokeshire.gov.uk) or using MySchoolApp. It will be our on-going policy to contact home if children are not in school after the register has closed in the morning. This is primarily to ensure the safety of our children; something we are sure you would all welcome. Most parents contact us by 9am to inform the school of an illness or absence on that day. We thank you for this. We also thank you for ensuring that your children are in school on time each morning. Children who arrive late or whose absence is unexplained will be given an unauthorised mark on the register.

Pembrokeshire County Council has reverted to policy prior to Covid-19, where Penalty Notices may be authorised. The school will continue to request information on pupils' absences, and where necessary, will request that a Pupil Welfare Officer or a member of staff visit the home.

School Council and Ambassadors

We would like to thank the School Council and School Ambassadors for their hard work over the past year. This group of pupils have met with the Governing Body during the year wherever possible. The children who were involved in this were:

| Name | Class | School Council/Ambassador |
|-------------|--------------|----------------------------------|
| James Burns | 6 | School Ambassador |
| Maia Davies | 6 | School Ambassador |

Staff Training and Continued Professional Development

We have a dedicated staff at Lamphey Primary School who are committed to Continuous Professional Development (CPD). Our extensive training programme is planned carefully to ensure consistent school improvements in line with our School Improvement Plan and professional development of all staff members. All staff undergo an annual appraisal known as Performance Development. This process results in professional objectives set for all staff for the following year.

School, Staff and Pupils' Successes and Special Events

Lamphey Primary School is a very busy and exciting place. We have a natural 'have-a-go' ethos and are represented in many sporting, musical and art events and competitions. The children really enjoy competing and are very proud to represent Lamphey Primary School.

| Music and Drama |
|---|
| Year 6 continued to work with Egni Co-op on sustainability and climate change. In the Autumn term they worked alongside Mr Phormula and Aled from Ynni Dda to develop a rap and used pedal power to work the equipment! |
| Nursery to Year 5 produced amazing Christmas Concerts, which we were able to invite parents/carers to attend indoors. All of the children were amazing, even though we had to postpone a couple due to icy weather and illness! |
| The whole school celebrated harvest at Lamphey Church, with the kind donations from parents/carers being sent to PATCH. |
| Children from Years 1 and 2 attended a Welsh Jamboree held at Saundersfoot Regency Hall. They all had a wonderful time and were a credit to their parents and the school. |
| Children from Year 6 produced an outstanding performance of Hamlet at the Torch Theatre through the Shakespeare Schools Festival. |

| |
|--|
| Year 4 have been receiving music tuition during the Spring Term. This has been provided by Pembrokeshire Music Service. They were then invited to perform in a concert held at Pembroke Dock Community School to celebrate the work they had been doing. |
| The whole school celebrated St Davids Day with Welsh songs, poem and dancing. |
| Year 6 participated in a Transition Concert at Ysgol Harri Tudur, singing alongside children from the Pembrokeshire Cluster of Schools. |
| Year 6 held a lovely Leavers' concert. This was a real celebration of their life at Lamphey Primary School. |
| Sport and Physical Education |
| The school netball team participated in the Urdd netball tournament in Tenby, narrowly missing out on winning overall. |
| The school was represented at the recent Pembroke Family of Schools Tag Rugby Tournament and Football Festival. We sent one mixed team to each plus one girls' team to each. All of the children were asset to the school and their parents/carers and had a wonderful time. |
| A team of boys and girls took part in the Pembrokeshire football tournament and the Urdd football tournament. They all played really well at both tournaments, and were a credit to both their parents and the school. |
| Year 5 visited Morfa Bay Adventure for their annual residential visit. The children stayed for two nights, undertaking some challenging but exciting activities. |
| Children from Key Stage 2 competed in the Pembrokeshire Cross Country meet at Carew Showground. These children also competed in the Cluster Cross Country competition at Golden Grove school |
| Parents/carers and wider family were welcomed to Sports Days. It was a lovely return to celebrating the children's successes. |
| Other Successes and Special Events |
| Year 2 pupils have undertaken a visit to Pwllcrochan, arranged by Valero. The children took part in meadow studies, pond dipping and woodland learning. |
| The School Ambassadors and School Council members laid a wreath at Carew Cenotaph on Remembrance Day. |
| Year 4 followed the route of the Cleddau River, from its source in the Preseli hills. The class learnt about the history of Pembrokeshire and the river. |
| A group of children represented Lamphey Primary School at the Pembrokeshire Outdoor Schools Celebration event at Scolton Manor. |
| Year 5 children welcomed a local apiarist to give a presentation on beekeeping and the process of extracting honey from hives. |
| A group from Year 6 participated in the First Lego League competition. They all worked extremely hard and received the Innovation Award. |

Terms, Dates and Sessions

| Term | Begin | Half Term | | End | Number of School Days |
|--|-------------------------------|-------------------------------|-------------------------------|---------------------------------|-----------------------|
| | | Begin | End | | |
| Autumn 2023 | Fri 1 st Sept 2023 | Mon 30 th Oct 2023 | Fri 3 rd Nov 2023 | Fri 22 nd Dec 2023 | 76 |
| Spring 2024 | Mon 8 th Jan 2024 | Mon 12 th Feb 2024 | Fri 16 th Feb 2024 | Fri 22 nd March 2024 | 50 |
| Summer 2024 | Mon 8 th Apr 2024 | Mon 22 nd May 2024 | Fri 26 th May 2024 | Fri 19 th Jul 2024 | 69 |
| Including 2 directed teachers' closure days Friday 1 st Sept 2023 and Monday 8 th April 2024 | | | | | |
| TOTAL | | | | | 195 |

Additional staff inset/closure days – Monday 4th September 2023

Monday 6th November 2023

Monday 8th January 2024

Friday 24th May 2023

Conclusion

The Governing Body of Lamphey Primary School would like to thank the pupils, staff, parents and members of the Lamphey Community for their support and valuable contributions throughout the year to help create such a busy, thriving and successful school. The children will always be our complete focus, they are our greatest pride.

Glossary of Terms

| | |
|-------|--|
| SDP | School Development Plan |
| LA | Local Authority |
| PLCs | Professional Learning Communities |
| LSA | Learning Support Assistant |
| MAT | More Able and Talented |
| SMT | Senior Management Team |
| FSM | Free School Meals |
| ALNCo | Additional Learning Needs Co-ordinator |
| PDG | Pupil Development Grant |
| DCF | Digital Competency Framework |
| CCAT | Child Care Assessment Team |
| TAF | Team Around the Family |

Dear Parents,

Re: Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils/ 30 registered pupils (whichever is lower) will need to sign the petition. I can provide guidance, if requested, on how a paper or electronic petition can be raised. Please do not start a petition without receiving this guidance.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils.

Any petition requesting a meeting with this school's governing body should be sent to the Chair of the Governing Body at the school's address.

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetingsstatutory-guidance/?lang=en>